

**MINUTES OF A REGULAR COUNCIL MEETING**  
**MAY 15, 2018**

The Hollywood Park City Council met in a regular session on May 15, 2018 at 7:11p.m. in Town Hall. Notice was posted in accordance with the Texas Open Meeting Laws.

Mayor Chris Fails called the meeting to order with the following Council Members present: Mike Howe, Debbie Trueman, Scott Bailey, Oscar Villarreal and Chris Murphy. Also present: Fire Chief-John Butrico, Police Chief-Shad Prichard, Public Works Director-Kelly Cowan, City Treasurer-Anita Moreno Navarro, City Attorney-Mike Brennan and City Secretary-Janice Alamia. Absent: None.

**CERTIFICATION OF ELECTION:**

City Secretary, Janice Alamia administered the Oath of Office to Councilmembers Debbie Trueman-Place Two, Delaine Hall-Place Four, Chris Murphy-Mayor and gave the Certificate of Election to the newly sworn in Councilmembers. Outgoing Mayor, Chris Fails was recognized for his work for the citizens of Hollywood Park and given a flag and gavel from residents and staff of Hollywood Park. Mayor Fails was also given a gift from the Police Department. The newly sworn in Council took their seats at the dais.

**PRESENTATIONS:** None

**ANNOUNCEMENTS/ MAYOR AND CITY EMPLOYEES:**

1. Fire Report: Chief Butrico presented his report for the month to the Council stating there were 65 calls for service. His report gave the details.
2. Police Report: Chief Prichard presented his report for the month of April stating there were 293 calls for service. His report gave the details.
3. Public Works Report: Public Works Director, Kelly Cowan introduced Efrain Hernandez as our new Code Compliance employee. For the month of April, Code Compliance had 3 pending cases, 4 given a second notice and 19 cases closed. He spoke about the events at the Voigt Center.
4. Financial Report: City Treasurer, Anita Navarro stated the City has completed 58.33% of the budget year with revenues listed at 82.05% and expenditures at 49.47%.
5. City Secretary Report: City Secretary, Janice Alamia announced the Business of the Month, Dr. Erin McLendon DDS. Mayor's Movie night will begin again this month.
6. City Attorney Report: Nothing to report.
7. Mayors report: Nothing to report.

**CONSENT AGENDA:**

1. Approve the Minutes of a Regular Council Meeting on 4/17/2018.
2. Approve the Minutes of a Special Council Meeting on 4/24/2018.
3. Accept the Financial Statements as of 4/30/2018.



Councilman Bailey made a motion to approve the minutes of a Regular Council meeting on 4/17/2018 with additional corrections. Councilwoman Trueman seconded. The motion passed unanimously. Councilwoman Trueman made a motion to approve the minutes of a Special Council meeting on 4/24/2018. Councilman Villarreal seconded the motion. The motion passed unanimously. Councilwoman Trueman made a motion to accept the Financial Statements as of 4/30/2018. Councilman Scott Bailey seconded the motion. The motion passed unanimously.

#### **CITIZEN PARTICIPATION:**

- LuAnn Montgomery /304 El Portal: Ms. Montgomery stated at the last Council meeting the Deer Committee wanted the Council to approve action to amend a Hollywood Park Ordinance to add coyote management and removal into the Deer Manager duties. The Committee would like to reallocate funds within the Deer Committee budget to compensate Mr. Tomasini, our Deer Manager for predator control. She stated this is a priority.

#### **OLD BUSINESS:** None

#### **NEW BUSINESS:**

1. Discuss/Take Possible Action to appoint a Mayor Pro-Tem.
  - a. Citizen Comments: None
  - b. Discussion: Councilman Villarreal nominated Councilwoman Trueman and made the motion. Councilman Howe seconded. The motion passed unanimously.
2. Discuss/Take Possible Action to approve the Voigt Rental agreement between the Town of Hollywood Park and the Hollywood Park Community Association.
  - a. Citizen Comments:
    - Holly McBrayer/President HPCA: Holly McBrayer stated the Council had passed a motion to charge non-profits a cleaning fee at the discretion of the Public Works Director. Although the HPCA has a great working relationship with Public Works, she is requesting a signed agreement with the city asking for the use of the Voigt Center and Voigt Park at no fee. In the agreement in the Council Packet it lists the cleaning that will be done in order to ensure the Voigt Center is left clean for the next event.
  - b. Discussion: Public Works Director, Kelly Cowan stated it is really not up to his discretion whether or not non-profits pay fees; they must pay whatever cleaning fees the city has to pay to get the Voigt Center cleaned. If no cleaning is needed then no fees are charged. Councilwoman Trueman stated she did not think this agreement was necessary because the HPCA will only be charged a cleaning fee if the city incurs a fee and did not understand this element of distrust. She went on to say the Council had decided that all the clubs use the Voigt Center for free and you only pay a cleaning fee if the city incurs a charge for cleaning, otherwise the HPCA and other HP clubs will not pay a cleaning fee. Councilwoman Trueman stated that was the intent. Councilman Villarreal asked Kelly Cowan what the cleaning of the Voigt Center entailed. Mr. Cowan gave the latest HPCA event as an example. He stated the floors were not mopped because there were Hershey bars stuck on the floor, marshmallows shoved against the window and trash piled on the corner. He does not expect it to be cleaned like professionals, but if its clean enough were his maintenance guys can get in there and do a quick fix for the next event



then it is good enough. Councilman Villarreal reiterated that we are good if an entity leaves it like they found it. Mr. Cowan said yes. Ms. McBrayer stated she wanted to be good stewards of the property but of course they are not a professional cleaning crew. Councilman Bailey stated it was a learning curve and as time goes on all the clubs will know the cleaning expectations and this is not something that will be happening overnight. We will have to work together. Mr. Cowan agreed that if it is under an hour cleaning for them he is fine with that, it does not have to be spotless, just not filthy. Mayor Murphy stated it looked like this was discussed and worked out so there was no need for the agreement.

3. Discuss/Take Possible Action to approve schedule changes to Annual Budget FY 2018-2019 calendar.

a. Citizen Comments: None

b. Discussion: The Councilmembers stated based on the budget calendar there were a number of days some Councilmembers would not be able to make the meetings. Mayor Murphy asked Councilmembers to call the City Treasurer on the dates they would be available for at least Budget sessions 1 and 2 and the amended calendar would be brought back to Council for approval.

4. Discuss/Take Possible Action to approve purchasing officer service weapons with seizure funds in the amount of \$2755.00.

a. Citizen Comments:

- Chris Fails: He stated he would like the Council to move forward with this purchase. He stated that currently the PD is using a Gen 4 model and this new model is a Gen 5. They are carrying 40 caliber ammunition and these new weapons are a 9 caliber, which a recent report from the FBI and CIA state is more effective.

b. Discussion: Chief Prichard stated that the money for these weapons would come from seizure funds. Councilman Bailey made the motion to approve and Councilman Howe seconded. The motion passed unanimously.

5. Discuss/Take Possible Action to approve pool rental agreement between the Town of Hollywood Park and North East Independent School District for the winter pool season.

a. Citizen Comments: None

b. Discussion: Councilwoman Trueman asked about the dates, hours and pool lane usage. Mr. Cowan said the lane usage would be the entire pool and he has not been given dates yet since the NEISD are still working on their calendar. Councilman Howe asked how long they would be using the pool. Mr. Kelly stated it would be in the fall and winter months; basically one year. Councilman Bailey asked where they would be putting the storage facility for the pool cover if approved. Mr. Cowan stated it would be in the back of City Hall and we would need the storage space. Mayor Murphy stated Items number 5 and 6 in this agenda are going to be presented to the EDC at their next meeting on May 17<sup>th</sup> for to ask for funding. Until that time he suggested that these two items currently on the Agenda be tabled.

6. Discuss/Take Possible Action to approve purchase of pool cover and storage facility for pool equipment.

a. Citizen Comments: None

b. Discussion: Mr. Cowan stated this was the pool cover used by NEISD. Councilman Howe stated he was working with the JCC and they are using a solar bubble. It works well for them



and they have Central Catholic using their pool along with others. He went on to say if we switch our insurance back to TML then there will be no morning swimming because you would need a life guard there at 6:00am in the morning. Councilman Howe and Councilman Bailey stated it would be a good plan to look this over more thoroughly. This item was tabled by Mayor Murphy at this time.

7. Discuss/Take Possible Action to approve a Resolution authorizing the expenditure of \$2,200.00 for training facility certification.

a. Citizen Comments:

b. Discussion: Chief Butrico stated that the \$2,200 was actually already approved by Council during the last budget sessions. "When it comes to discussing item #8 it is going to involve a grant, which this item is in that same grant." Chief Butrico went on to say he was asking for approval to accept that grant if it is decided we will be receiving the funds. The grant through the Forest Service was supposed to be reviewed on May 9<sup>th</sup> but it was tabled until the 20<sup>th</sup>. This item is basically for approval of acceptance of that grant. Councilman Bailey made the motion to approve the Resolution and Councilwoman Trueman seconded. The motion passed unanimously.

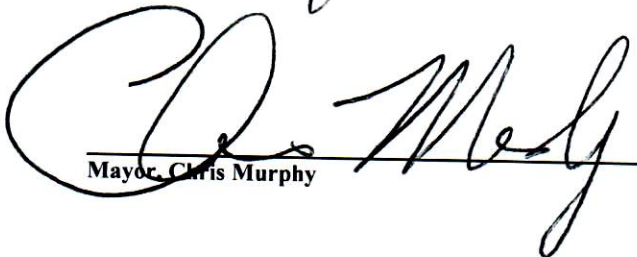
8. Discuss/Take Possible Action to approve a Resolution authorizing the purchase of a new pump and motor for the brush truck and approving any budget amendment necessary or appropriate for such purchase.

a. Citizen Comments: None

b. Discussion: Chief Butrico stated he is asking for approval from the Council for this, but he will be taking this request to the EDC and if approved would like the City to be reimbursed by the EDC if possible. City Attorney, Mike Brennan stated this could be done. Councilwoman Trueman made the motion and Councilman Bailey seconded. The motion passed unanimously.

**ADJOURNMENT:** There being no other business, Mayor Murphy adjourned the meeting at 8:19pm.

MINUTES OF THIS MEETING APPROVED AS SUBMITTED ( )  
CORRECTED ( ) THIS 16<sup>th</sup> DAY OF June, 2018.

  
Mayor, Chris Murphy

ATTEST:

  
City Secretary, Janice Alamia